Perry High School



Student Handbook

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Together preparing students to achieve success in a changing world.

THE PERRY HIGH SCHOOL HANDBOOK

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It is the policy of the Perry Community School District not to illegally discriminate on the basis of race, color, national origin, gender, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy please contact the district's Equity Coordinator, Angelica Cardenas, 1200 18th Street, Perry, IA 50220-1650, (515) 465-3505, or to the Director of the Region VII Office of Civil Rights, Department of Education, Chicago, IL. Questions about ADA (Americans with Disabilities Act) compliance contact the Director of Learning Supports/ADA Coordinator, (515) 465-5656.

Also, Level 1 investigators are Anne Horgen & Clark Wicks

SCHOOL POLICY

This student booklet contains the official rules, regulations, policies and procedures of Perry High School. The high school administration has the authority to decide matters that are not specifically addressed by the stated rules and policies.

DISTRICT MISSION STATEMENT, CORE VALUES & GOALS

MISSION

To develop knowledgeable, skilled, and productive citizens of character.

CORE VALUES

Integrity

We support moral and ethical actions by all.

Child Focused

We promote social, emotional, and academic growth in each learner.

Trust

We depend on each other to jointly educate each learner while increasing the public's confidence.

Honesty

We approach each person in a truthful and open manner.

Collaboration

We work together effectively with families, staff, and community patrons to utilize our various skills.

DISTRICT GOALS

Demonstrate growth in student learning.
Secure and manage financial resources responsibly.
Provide each staff member with targeted staff development.
Communicate and collaborate effectively with all stake-holders.

DIRECTORY INFORMATION

The following student information may be released to the public as necessity or desirability arises: NAME, ADDRESS, TELEPHONE LISTING, PHOTO, DATE AND PLACE OF BIRTH, PARENT'S NAME, MAJOR FIELD OF STUDY, PARTICIPATION IN OFFICIALLY RECOGNIZED ACTIVITIES AND SPORTS, WEIGHT AND HEIGHT OF MEMBERS OF ATHLETIC TEAMS, DATES OF ATTENDANCE, DEGREES AND AWARDS RECEIVED, THE MOST RECENT PREVIOUS SCHOOL OR INSTITUTION ATTENDED BY THE STUDENT, STUDENT ID NUMBER, USER ID OR OTHER UNIQUE PERSONAL IDENTIFIER, PHOTOGRAPH AND LIKENESS AND OTHER SIMILAR INFORMATION.

Any parent, or guardian, whose child is a student under the age of eighteen, and does not want this information released to the public, must make objection in written form. This form must be offered to the principal within fifteen days of the date of the publication and within fifteen days of enrollment should enrollment occur after that date. The objection must be renewed at the beginning of each school year.

TRANSFERS IN/OUT OF THE DISTRICT

Students who transfer into the district must meet the same requirements as those students who initially enroll in the district. This includes age and immunization requirements. If possible, the student must provide the district with proof of the student's grade level and a copy of the student's cumulative records from the student's prior school district. If the student is unable to provide these records, the superintendent (or his designee) will make the grade level determination. The parents of students who intend to transfer out of the district should notify the administration in writing as soon as possible. The written notice must include the anticipated last date of attendance and the name and address of the school district to which the parent would like to have the student's records sent. After such notice is received, the student will receive instructions regarding the return of textbooks, library books, locker, equipment, computer, etc. No refunds will be made until all fees or fines have been paid.

OPEN ENROLLMENT

Parents requesting open enrollment for their student will notify the sending and receiving school district no later than March 1 in the school year preceding the first year desired for open enrollment. The notice is made on forms provided by the Department of Education. The forms are available at the central administration office.

Parents of children who will begin kindergarten in the school district are exempt from the open enrollment March 1 deadline. Parents of children who will begin kindergarten will file in the same manner set forth above by September 1. Parents who have good cause as defined by law for failing to meet the March 1 deadline may make an open enrollment request by September 1 unless another deadline applies.

Parents of students whose open enrollment requests are approved by the Board of Education shall be responsible for providing transportation to and from the receiving district without reimbursement unless the parents financially qualify for transportation assistance.

For more information on Open Enrollment options, please contact the School Administration Center.

POST-SECONDARY ENROLLMENT OPTIONS FOR STUDENTS

The Iowa Legislature passed the Post-Secondary Enrollment Option Act, which provides opportunities for students in the 11th and 12th grades to enroll in college courses in a degree program. Students in grades 9 and 10 who are in the talented and gifted program are also eligible to participate in this program. The purpose of this act is to provide students with a wide range of educational opportunities not provided in their high school. The district will pay up to $250 per course for tuition, books, materials, and fees that are directly related to the course. If the student is unable to successfully complete the course then it becomes the obligation of the student's family to pay for the above mentioned items. This course work must be taken at a State Board of Regents school (ISU, UNI, or U of I), an area school such as DMACC, or any accredited private college.

Perry High School Career Academy/Post-Secondary Enrollment Assessment Requirements

Students must demonstrate proficiency, using Iowa Assessments test scores, in math, reading, and/or science *or* be deemed proficient through an alternative assessment process, to enroll in Career Academy courses and/or concurrent enrolled courses.
The alternative assessment process will consist of three components:

1. Academic standing/Graduation progress – all eligible students who are in good academic standing and on pace to successfully graduate on time as defined by their home district and high school principal.
2. Attendance – all eligible students who have demonstrated good attendance as defined by their home district and high school principal.
3. A recommendation from their high school principal.

Any students not meeting proficiency requirements through Iowa Assessments scores in math, reading, and/or science, but who meet both standards outlined in 1 and 2 above, and who is recommended by their building principal will be eligible to enroll in Career Academy and/or concurrent enrolled courses.

To be eligible to participate under this act, a student must meet the following requirements:

1. The student shall be enrolled either as an 11th or 12th grade student in an Iowa public high school or be enrolled in a talented and gifted program in grade 9 or 10. Students can earn one credit per semester of post-secondary enrollment.
2. The student shall be classified as a part-time high school student. Any student carrying less than seven subjects in a seven period day would meet these criteria.
3. The student meets the normal or appropriate standards of the post-secondary school.
4. The parents of the student assume full responsibility for the transportation of the student to the post-secondary school.
5. The course(s) in which the student is enrolled is non-sectarian and is part of a program leading towards a degree. Vocational technical courses meet this criterion. In addition, the course cannot be offered by the home high school.
6. The student has arranged an appropriate schedule of classes at his/her high school and at the post-secondary school.

The home high school of the student will provide the following services:

1. Upon successful completion of the course, the high school will grant credit for the course.
2. This credit shall be counted toward the total number of credits required for graduation and toward departmental requirements of the school.
2. In conjunction with the post-secondary school, the high school shall provide academic counseling to the student.
3. The high school shall pay the cost of tuition, books, materials, and fees directly related to the course not to exceed $250.
4. The student shall be responsible for the cost of any equipment that becomes the property of the student.

The following are student considerations regarding course work at a post-secondary institution:

1. The criteria and evaluation for successfully completing the course lies with the post-secondary institution. The student's grade as provided by the post-secondary institution will be entered in the student's high school records.
2. The family of a student who does not successfully complete the course will become responsible for the cost of the tuition, books, materials, and fees.
3. The student will be attending class with older students. The difference in age and maturity may result in difficulties in establishing good social interaction with the other students.

This act provides students with an opportunity to enroll in some challenging courses, which Perry High School does not offer. Any student interested in participating in this program during the school year should contact his/her counselor as soon as possible.

COLLEGE VISITATIONS

Making decisions concerning which institution of higher learning to attend after graduation is a very crucial element of the high school years. To enable Perry High School students the opportunity to make these decisions with the least amount of problems, the school will allow a limited number of college visits, taken with a parent or guardian. **The absence will not count towards the student's absence total if the following steps are followed**:

1. Secure a list of general questions from the guidance counselor.
2. The counselor or the high school office must receive notification of the anticipated absence at least 24 hours prior to the date of the absence.
3. Upon returning to school after the visit, verification of the college visit from an authorized college personnel on college stationery must be turned in to the high school office.

* See attendance policies beginning on page 4.

ADDING/DROPPING CLASSES

Students will be allowed to add or drop classes prior to or at the start of each semester. Students may add a class if the class is not already filled to capacity. Classes may be dropped with a **withdraw** within the first five weeks of a course. After five weeks a student may drop a course with a failing grade. All students may drop a class if the student's schedule will include a minimum of six scholastic classes plus physical education. Add-drop slips may be secured from a counselor. All adds or drops must have prior approval from a counselor and an administrator.

INCOMPLETE GRADES

If, at the end of a semester, a student has not completed a major test, term paper, report or other similar activities specified by the teacher, an "incomplete" may be given. Students must finish the incomplete work within 2 weeks to get credit for the course, unless other arrangements have been made with the administration. Failure to do the above will result in receiving an "F" in that class.

GRADUATION REQUIREMENTS

GENERAL INFORMATION

1. One semester of credit is awarded for the successful completion of one semester of work in an academic class.
2. 46 semesters of credit are required for graduation.
3. The **minimum** load for students in grades 9-12 is six subjects per semester plus physical education. Those students in band *and* choir five days per week may count this as one of their classes. Twelfth grade minimum is five plus PE for second semester.
4. Fifth-year students will be scheduled to meet their needs for graduation.

SCHEDULE CHANGES

Schedule changes will be very limited, as the schedule is developed and resources allocated based on student request. Any change of a recommended class will require parent approval. Withdrawals from any class must occur prior to the end of the fifth week. Any withdrawal after this time period will result in an F.

REQUIREMENTS

A. ENGLISH

1. Each student shall successfully complete eight semesters of English credit.
2. Required courses:
    a. English I = 1 year
    b. Other English courses = 3 years

B. SOCIAL STUDIES

1. Each student shall successfully complete 6 semesters of social studies credit.
2. Required Courses:
    a. world history and cultures = 1 semester
    b. American history = 1 year
    c. economics = 1 semester
    d. American government = 1 semester
    e. other social studies course = 1 semester

C. SCIENCE

1. Each student shall successfully complete six semesters of science credit.
2. Required courses:
    a. science I = 1 year
    b. biology = 1 year
    c. other science courses = 1 year

D. MATH

1. To graduate from PHS, each student must earn seven credits from among the courses offered within the mathematics department.

E. PHYSICAL EDUCATION

1. One-half credit is earned for each semester successfully completed.
2. A sport may be substituted for P.E. one semester each year, except for golf which may only be used after two years of experience (or lettering).
3. Students taking eight academic classes are excused from P.E., but must complete a contract per the Healthy Kids Act stating how they will meet their 120 minutes of physical activity a week.

Healthy Kids Act

The requirement for graduates to complete a CPR certification course will begin with the graduating class of 2011-2012.

Physical activity timeline – **Beginning July 1, 2009**, school districts must ensure that physically able pupils in grades six through twelve shall engage in physical activity for a minimum of **120 minutes** per week in which there are at least five school days of school.

Physical activity overview – First, "physical activity" means "*any movement, manipulation, or exertion of the body that can lead to improved levels of physical fitness and quality of life*." Students in grades nine through twelve may meet the 120-minute physical activity requirement by participation in the following activities including, but not limited to:

1. Interscholastic athletics sponsored by the Iowa High School Athletic Association or Iowa Girls High School Athletic Union
2. School-sponsored marching band, show choir, dance, drill, cheer, or similar activities
3. Non-school gymnastics, dance, team sports, individual sports
4. Similar endeavors that involve movement, manipulation, or exertion of the body. [This may include work activities, such as on the family farm or at the local grocery store, if work meeting the above definition of physical activity is involved.]

If the physical activity is to be met in full or in part by a student using one or more non-school activities, then the school shall enter into a written agreement with the student. The **written physical activity agreement** must meet the following requirements:

1. It shall state the nature of the activity and the starting and ending dates of the activity, and shall provide sufficient information about the duration of time of the activity each week.
2. It shall be signed by the school principal or principal's designee.
3. It shall be signed by at least one parent or guardian of the student if the student is a minor.
4. It shall be signed by the student, regardless of the student's age.
5. The agreement may be no longer than one school year.

If a student's parent or guardian files a written statement with the school principal that the physical activity requirement conflicts with the student's religious beliefs, then the school shall not require the performance of such activities.

The monitoring process will take place through the physical education department.

EARLY GRADUATION

Generally, students will be required to complete the necessary course work and graduate from high school at the end of grade twelve. Students may graduate early if they meet the minimum graduation requirements stated in the school board policies. Students must make application by mid-term of the preceding semester. The student must have the approval of the board and a recommendation by the superintendent and the principal.

ATTENDANCE

Regular attendance is the key to successful completion of high school. Students have a responsibility to attend regularly and to be prompt to all classes on their schedules. We realize that at times certain absences are necessary. Absences are excused or unexcused. The decision will rest on, but not limited to the following guidelines: (all work must be made up).

1. **Excused:** Personal illness, death or serious illness in the family, medical appointments that cannot be arranged outside of school hours, and other reasons which can be justified from an educational standpoint.
    a. There will be no credit loss for excused absences.
    b. If a students' excused absences are becoming excessive, a parent meeting will be held to remedy the situation.
2. **Unexcused:** Shopping trips, work for employer, oversleeping (including sleeping in after a late return from a previous night's activity), hair appointments, personal tasks (homework, working on car, etc.). These absences shall be considered truancies. Unexcused absences are as follows:
    a. Leaving school without permission.
    b. Returning to school without a call after absence.
    c. Failure to attend scheduled class (i.e.: hanging out in the commons or leaving study hall without permission).
    d. Late to class more than 10 minutes without a pass. If a student receives three unexcused absences, a meeting may be held with a parent, at which time an attendance contract will be created. A student is at risk of being dropped from classes once they reach three unexcused absences. It is the student's responsibility to have the unexcused absence removed from the records. Detention, in-school suspension, and Saturday suspension time will be assigned for unexcused absences.

The administration will decide whether the reason for missing school will be excused or not.

TARDINESS

Students are expected to report on time to all classes, meetings and assemblies. Detention time will be assigned for a third tardy (1/2 hour), a fourth tardy (1 hour detention), and a fifth tardy will result in a Saturday school (2 hours), a sixth tardy will result in a Saturday school (4 hours). A student who accumulates seven tardies to a class in a semester may be dropped from the class roster and placed in a study hall.

ABSENCES AND ACTIVITIES

Students taking part in an extra- curricular activity must be in attendance for the entire school day in order to participate in that activity after school. If a student is ill during first period and begins school second period, he or she will not be allowed to take part in that activity after school.

The administration will decide as to the necessity of any absences during the school day. Leaving school for a hair appointment, for example, is not necessary and will result in a loss of opportunity to participate in the after school activity on that particular day. Attending a funeral after a parent or a guardian has notified the school would be a special situation in which participation would be allowed. **Students, it is your responsibility to be in school all day! If you are having problems, please come in to the office and let us know.**

Excessive Absence. When a students' absences (excused and/or unexcused) in a semester become excessive, a parent conference will be held to determine a plan to reduce absenteeism.

The school will make every attempt to keep parents notified of attendance issues.

ATTENDANCE POLICY

ADMINISTRATIVE RULES AND PROCEDURES

I. Philosophy

Attendance at all classes is a must if students plan to receive credit for their schoolwork.

II. Attendance

A. In accordance with Iowa law, it is the PARENTS' responsibility to cause the child to attend school. (Iowa Code Chapter 299)

B. Absence

a. Parents or guardians are expected to notify the school regarding the student's absence on the day of the absence. An absence must be reported either by phone call or in person within 24 hours of the date of the absence. **Parents are required to provide a reason for an absence with the understanding the school officials will decide if the absence is excused.** Failure to report an absence within 24 hours will result in that absence being considered unexcused. Only when a student of majority age (18 years or older, or married) is not residing with his/her parent or guardian, may the student present his/her own excuse for absence without parental verification.

b. Classes missed due to a school-sponsored trip or activity will not be considered an absence. However, the student will be required to make up work missed.

c. An absence caused by a suspension will be treated as an administration initiated student absence.

d. Schoolwork missed because of absence or suspension must be made up within two times the number of days absent not to exceed six days. The time allowed for make up work may be extended at the discretion of the classroom teacher/administration.

e. All students must obtain an admit before returning to class.

III. Attendance Policy for Students Not Living at Home

A. Each student will be given the first three incidents of absence, whether reason is excusable or inexcusable, without question. Each incident of absence must be for less than three days. Three days or more of absence will require evidence from a doctor of a medical problem in order to be excused or other proof of excusable circumstances.

B. After the first three incidents of absence, each additional absence will be considered unexcused unless proof of an excusable reason, acceptable to the school, is brought before or after the absence.

C. Each incident of unexcused absence will result in normal school sanctions.

D. Parents will be informed in writing of all absences when applicable.

E. To qualify for this procedure, advance approval must be given by the principal. Runaways do not qualify.

Anytime students or parents are concerned about the disposition of an attendance violation; they are encouraged to contact the teacher or building administrator for clarification.

PROBLEM SOLVING APPROACH

For students exhibiting academic and/or behavior difficulties in the classroom the following steps will be followed:

Level I – Consultation between Teacher and Parent/Guardian. Classroom instructors will work collaboratively with parents to determine the basis of concern and will work in concert to develop approaches in dealing with the identified student concern. The classroom instructor will be held responsible for documenting identified concern, interventions, and collaborative efforts made to resolve the concern. Should the parent/guardian and instructor desire outside input they will have the Building Assistance Team (see explanation below), local special education staff, and other district instructors or district administration available to assist them on an informal basis.

Level II – Consultation with Other Resources. Meaningful collaboration between teacher and parent/guardian will continue at this level. The Building Assistance Team will now become involved on a formal basis when requested. The classroom instructor will present documentation of concerns and interventions made at Level I to the Building Assistance Team. Special Education, Compensatory Education, and Area Education Agency personnel will continue to be available on an informal basis. However, involvement with these personnel will require verbal permission by the parent/guardian if the student will be singled out for observations by any of the aforementioned personnel.

Level III – Consultation with Extended Problem-Solving Team. At Level III all interactions and subsequent interventions will be on a formal basis with appropriate documentation kept. Area Education Agency personnel will become involved to provide assistance with data collection, intervention design, and monitoring. At this level interventions will be carried out in the regular classroom. Parents/Guardians must provide verbal permission requesting AEA intervention.

Level IV – Due Process – IEP Consideration. This level of intensive intervention is available through Special Education and will require written parental permission. Area Education personnel will complete evaluations with input from previous interventions that were collaborated between home and school.

- **Building Assistance Team (BAT)-** The purpose of the BAT team, upon referral, will be to engage in problem identification, plan interventions, provide support, and make outside resources available to those individuals requesting assistance. It is intended that the Building Assistance Team be available to and functional for all students and teachers in the building. Instructors will consider the Building Assistance Team as an early intervention process.
- Prior to the first team meeting, parents/guardians will be informed of any concern being referred to the Building Assistance Team. Parents/Guardians will be invited to participate in any team meeting scheduled beyond this initial meeting. Should the core team determine a need for the parent's/guardian's degree of involvement, the committee chairperson/classroom instructor will notify parents/guardians of any intervention(s) selected by the referring teacher.

CARE OF SCHOOL PROPERTY/VANDALISM

Students are expected to treat school property with care and respect. Students who deliberately damage or destroy school property will be required to reimburse the school district, as well as being subjected to disciplinary consequences. At the discretion of the administration, such students may be turned over to local law enforcement officers.

LOCKERS - LOCKS

Student lockers are the property of the school district. Students shall use the locker assigned to them for storing their school materials and personal items necessary for attendance at school. It shall be the responsibility of each student to keep the assigned locker clean and undamaged.

It is strongly advised that students lock their locker! A school lock will be made available to all students.

Periodic locker inspections may be conducted by school officials without any suspicion of wrong doing by students. Either the student whose locker is being inspected or another adult shall be present when a school official conducts a locker inspection.

Valuable personal property should not be left in unlocked lockers!

FINES - FEES - CHARGES

Students may be assessed book fees, fines, charges, or fees for the materials needed in a course, for overdue school materials, for participating in activities, or for misuse of school property. Fees may be charged for the following courses or extracurricular activities: athletics, physical education, instrumental music, art, driver education, industrial technology, family and consumer science, and summer school.

Students whose families meet the income guidelines for free and reduced price lunch, the Family Investment Program (FIP), Supplemental Security Income (SSI), transportation assistance under open enrollment, or who are in foster care are eligible to have their student fees waived or partially waived. Students whose families are experiencing a temporary financial difficulty may be eligible for a temporary waiver of student fees. Parents or students who believe they may qualify for the temporary financial hardship should contact the office staff at registration time for a waiver form. This waiver does not carry over from year to year and must be completed annually.

STUDENT COMPUTERS

User Terms and Conditions

The use of PCSD's technology resources is subject to the following terms and conditions:

1. The use of technology resources must be for educational and/or research purposes consistent with the mission, goals, and objectives of PCSD along with state and federal regulations. In compliance with federal law, PCSD shall make reasonable effort to restrict access to inappropriate materials and shall monitor the on-line activities in the school environment.
2. User accounts are considered the property of PCSD. Network administrators may review school computers to maintain system integrity and to insure that users are using the system responsibly. While user files will not be examined without reasonable cause, users should not expect that anything stored on school computers or networks will be private.
3. Prohibited technology resources activities include, but are not limited to, the following:
    a. Sending, accessing, uploading, downloading, or distributing offensive, profane, threatening, pornographic, obscene, or sexually explicit materials.
    b. Downloading or transmitting multi-player game, music, or video files using the PCSD network.
    c. Vandalizing, damaging, or disabling property of PCSD or another individual or organization.
    d. Accessing another individual's materials, information, or files without permission.
    e. Using the network or Internet for commercial, political campaign, or financial gain purposes.
    f. Releasing files, home address, personal phone numbers, passwords, or other vital access information to others.
    g. Promoting or soliciting for illegal activities.
    h. Attempting to repair, remove or install hardware components reserved for an authorized service technician.

i. Violating copyright or other protected material laws.
j. Intentionally wasting school resources.

Consequences

1st offense – Office intervention or five day computer laptop restriction.
2nd offense – 10 day computer laptop restriction.
3rd offense – Laptop restricted for remainder of quarter or not less than 10 days.

Computer Network Violations

a. Attempting to log on to the Internet or network (servers, routers, switches, printers, firewall) as a system administrator.
b. Sending, accessing, uploading, downloading, or distributing pornographic or sexually explicit materials.
c. Installing, enabling, launching, or creating programs that interfere with the performance of the network, internet, or hardware technology resources.
d. Creating, uploading, or transmitting computer viruses.
e. Attempting to defeat computer or network security.
    a. Consequences: Restriction of laptop computer use, referral to law enforcement authorities, and possible long term suspension or recommended expulsion from school.

3. PCSD does not guarantee that its technology resources will be uninterrupted or error-free; nor does it make any warranty as to the results to be obtained from use of the service or the accuracy or quality of the information obtained on or by the network. Access to the network is provided on an "as is" basis without warranties of any kind. Neither PCSD nor any of its agents or employees shall be liable for any direct, indirect, incidental, special, or consequential damages arising out of the use of or inability to use the network or Internet.
4. Users shall be responsible for any costs, fees, charges, or expenses incurred under the person's account in connection with the use of the network or Internet except such costs, fees, charges, and expenses as PCSD explicitly agrees to pay.
5. Any security or equipment problems arising from the use of technology resources must be reported to the technology department.
6. Students will be held responsible for maintaining their individual school computers and keeping them in good working order.
    i. Computer batteries must be charged and ready for school each day.
    ii. Only labels or stickers approved by PCSD may be applied to the computer.
    iii. Laptop cases furnished by PCSD must be returned with only normal wear and no alterations to avoid paying a laptop case fee.
    iv. Computers that malfunction or are damaged must first be reported to the technology department. PCSD will be responsible for repairing computers that malfunction. Computers that have been damaged from normal use will be repaired with no cost or minimal cost to the student. Students will be entirely responsible for the cost of repairs to computers that are damaged intentionally.
    v. Accidental laptop damage: Students who have recorded three or more instances of accidental laptop damage may be asked to check their laptop in to Perry High School front office. Laptops may be checked out again before classes begin the next day. Special permission to take a laptop home for class work may be permitted by the student's teacher.
    vi. Computers that are stolen must be reported immediately to the technology department and the police department.
    vii. Individual school laptop computers and accessories must be returned to the technology department at the end of each school year. Students who graduate early, withdraw, are suspended or expelled, or terminate enrollment at PCSD for any other reason must return their individual PCSD laptop on the date of termination.

STUDENT APPEARANCE

While the primary responsibility for appearance rests with the students and their parents, the administration reserves the right to judge the appropriateness of school attire. Clothing that is distracting or offensive to others interferes with the educational process and therefore will be deemed unacceptable as school attire. Clothing through the depiction of pictures and printed statements can sometimes be distracting and/or offensive to other students and the high school staff. Likewise, clothing that is overly revealing of undergarments and flesh can be distracting and offensive to others and therefore interfere with the educational process.

Students at Perry High School have a responsibility to consider the sensibilities of others and also to contribute to an effective school environment.

The following is a list of guidelines that will assist you in making appropriate choices regarding school attire.

- Pants will be worn at the waist and maintained in that position through the use of a belt if necessary regardless of the length of the shirt.
- Undergarments will remain covered by outerwear. Sagging clothes or clothes with holes revealing undergarments will not be acceptable.
- Shirts or blouse bottoms will meet the top of the pants and remain there.
- Shirts or blouses that are strapless, "off the shoulder", reveal cleavage or a great deal of the chest, are not acceptable. Spaghetti straps are also not acceptable. Straps should be 2 inches wide.
- The hems of skirts and shorts must be no shorter than the finger tips as the student stands with arms hanging and shoulders relaxed.
- Clothing and accessories with texts or pictures condoning, advertising or otherwise addressing sex, tobacco, alcohol or drugs are not acceptable.
- Gang oriented apparel is not acceptable.
- Clothes should be clean. If you need assistance in this respect please speak to a counselor.
- Spiked accessories such as collars, bracelets and rings are not acceptable.
- Caps, bandanas, and other headgear are not to be worn during the school day.
- Coats are not to be worn in the classroom.

Noncompliance with the above will result in student conferences with counselor, parent conferences with counselor or administration, and disciplinary actions including detentions and suspensions. Repeated occurrences become a more serious issue of insubordination. If you are uncertain about the acceptability of specific apparel, please contact your counselor in advance.

BOOK BAGS

In an effort to reduce congestion in the hallways and classrooms, book bags and backpacks will not be allowed in the classrooms. Bags and packs are acceptable for transporting belongings to and from school. They are to be left in the locker until the end of the school day.

ELECTRONIC DEVICES

Cell phones, IPODs, headphones, MP3 players, and electronic games, and other electronic devices are not to be used in school during the school day unless directed by the classroom teacher. It is advisable to leave these items locked in your car or locker. Use of these items during the class day will result in their confiscation. The confiscated device may be picked up in the office at the end of the day. A second confiscation will result in the device being picked up by a parent. The video recording on any personal electronic device is strictly prohibited at Perry High School. Students found recording video on personal devices without permission from an instructor risk confiscation of the device until an investigation can be completed. Recording of any illegal activities will be turned over to law enforcement.

LOST AND FOUND

Any article, which you find, should be brought to the main office immediately. The owner can claim it there. The office will do anything reasonable to aid in its return. You can help by putting your name on your belongings. ANY ITEM NOT CLAIMED TWO WEEKS AFTER THE CLOSE OF SCHOOL WILL BE DISPOSED OF AT THE DISCRETION OF THE SCHOOL.

Valuable personal property should not be left in unlocked lockers!

SCHOOL ANNOUNCEMENTS

Announcements will be shown in the commons area during lunch shifts. Students may also ask that announcements are sent to their school computer. If a student needs to place information in the announcements permission must be given by the administration or a teacher.

MESSAGES TO STUDENTS

In the interest of keeping classroom interruptions at a minimum, we ask parents and guardians to:

1. Limit messages that are to be delivered to students to those of an emergency nature.
2. Please make doctor and dentist appointments during out-of-school hours whenever possible.

OFFICE TELEPHONE

During the school day the office telephone is for school business use only and for school personnel use only. Students should use the office phone only for school business after securing permission from school personnel. Using the telephone is not an excused tardy.

FIRE AND TORNADO DRILLS

Fire and tornado drills are rehearsals for very serious situations.

- The **signal** for a fire drill will be a continual blast of the horns in the halls. The **alert** for a tornado drill will be signaled by a warning sound via the intercom. Please listen carefully to **all** intercom announcements!

- Detailed evacuation procedures will be listed in each classroom and will be discussed by each classroom teacher. Please familiarize yourself with this information.

ILLNESS OR INJURY DURING SCHOOL

A student who is too ill to remain in class is to report to the office. If it is necessary, the parents will be contacted in order that the student may go home. **No student is to go home without the approval of one of the office personnel. Students must sign out of the office or be considered truant.**

MEDICATIONS

The following are guidelines for the student use of medication during the school day:

1. Authorization must be given by the parent or legal guardian (forms are available in the office).
2. The prescription medicine containers must be labeled with student's name, dosage, and duration of use.
3. Over the counter medications, such as Tylenol, Motrin and Advil, must be in original containers.
4. Medicine will be kept locked in the nurse's station.
5. A nurse or a trained staff member will administer the medication.
6. Student medical information shall be kept confidential.

SIGN OUT - SIGN IN

Students must receive permission from a school official before leaving the school grounds. If permission is granted, the student is to sign out on the daily record provided. When students return on the same day, they are to sign in. ***If a student does not sign out, detention may be assigned.***

STUDENTS IN HALLWAYS

Students will not be allowed in the hallways without a pass from an instructor from 7:55 a.m. until 3:15 p.m. - seniors included. Students are required to remain in the commons during their lunch period. Students are not allowed to go to their lockers without a pass during their lunch period.

LUNCH PERIOD

Students who leave school during lunch without permission from school personnel will be assigned detention. Repeated offenses could result in suspension from school.

ASSEMBLIES

Attendance at assemblies is required of all students, including seniors, unless specifically excused by an administrator. If a student leaves school without obtaining an administrator's approval, he or she will be charged with an unexcused absence and will make-up two hours for each hour missed.

USE OF MOTOR VEHICLES

DRIVING A MOTOR VEHICLE TO AND FROM SCHOOL IS A PRIVILEGE! Students driving cars and motorcycles to school must park in an orderly fashion, parking in one space only, in the student parking lot. Students should keep their cars locked at all times. **The school is not responsible for damage to cars or articles stolen from the cars**. Students may not loiter around or in their vehicle during the school day. **Parking in the drive is off limits! Students who leave by bus for a school activity must park in the student lots! The fire lanes and driveways must be left open. Students who park in a fire-lane or driveways may have their cars towed away at the owner's expense!**

CONDUCT AT SCHOOL

The best discipline is self-discipline. Thoughtfulness, cooperation, and consideration of others are the kinds of behaviors we expect from every person in the building. **Treat others, as you would like to be treated.**

A student, whose behavior includes repeated misconduct, profanity, disrespect, stealing, insubordination, use of or possession of tobacco , drugs, alcohol, weapons, or look alikes will serve detention, suspension, or even possible expulsion. Weapons of any kind, including knives, will not be allowed in school. Discipline will be initiated by the teacher involved. Discipline referrals may be made to administration. Discipline will be delivered at the level relative to the misconduct.

Gang related activities such as display of "colors", symbols, signals, signs, graffiti, etc. will not be tolerated on school grounds. Students in violation will be suspended from school and may face expulsion. The administration reserves the right to determine what is gang related.

Illegal activities will be referred to the school's Student Resource Officer. Legal charges can and will be filed if deemed necessary.

DETENTION

Students assigned to detention by a teacher or principal must serve the time before school and/or after school. If a student is assigned a detention, he/she must serve the time after school the day he/she received the detention; before school the following school day or after school the following day. The time will be made up with the teacher assigning the make-up time. If a student fails to serve the detention with the teacher, the principal will assign a date for the detention and the length of time will double.

Students should bring schoolwork or suitable reading material to detention.

SUSPENSIONS

A. Any single suspension given by the principal will not exceed ten days in length out of school.
B. A suspension may be in school, Saturday, or out-of-school.
C. Suspension notices will be sent to the parents and superintendent of schools.
D. Students may be recommended to the board for expulsion on their fourth suspension.
E. Students may be recommended to the board for expulsion for a serious offense.
F. A student on the OJT program who is suspended from school (either in or out-of-school) will not be allowed to work between the hours of 7:55 a.m. and 3:15 p.m.

CHEATING

Students are expected to do their own schoolwork. Cheating by looking at another student's schoolwork, copying others work, copying from other sources or similar cheating is not tolerated. Students that turn in work that is not their own, may receive a zero for those assignments or may be asked to redo the assignment by the classroom instructor. Based upon the magnitude of the misrepresentation consequences may include the loss of class credit.

FIGHTING

Fighting in school, on school grounds, or at school activities is not acceptable. If a student is found to have participated in a fight they are subject to the following consequences:

- FIRST OFFENSE: Student will be placed on 3 to five days suspension. The school's Student Resource Officer will be notified. Parents will be notified as soon as possible and a letter will be mailed home. Before being re-admitted to school, a parent/guardian conference may be required.
- SECOND OFFENSE: Student will be placed on five to ten days of out-of-school suspension. The school's Student Resource Officer will be notified. Parents will be notified as soon as possible and a letter will be mailed home. Before being re-admitted to school, a parent/guardian conference is required.
- THIRD OFFENSE: The student will be placed on out-of-school suspension and may face possible expulsion.

WEAPONS

The Perry Board of Education believes that weapons within the jurisdiction of the school district constitute a material and substantial disruption to the educational process. Further, weapons or dangerous objects also present a threat to the health and safety of students, school personnel, and visitors. Weapons and other dangerous objects shall be taken from students and others who bring them into the jurisdiction of the school district or from students who are within the control of the school district. Parents of students found to possess a weapon or dangerous objects on school property shall be notified immediately. **Confiscation of weapons or dangerous objects shall be reported to the school's Student Resource Officer and the appropriate charges will be filed. In addition, the student shall be subject to school disciplinary action including the possibility of suspension or expulsion.**

Students bringing a firearm to school shall be expelled for not less than twelve months. The superintendent shall have the authority to recommend this expulsion requirement be modified for a student on a case-by-case basis. For purposes of this portion of this policy, the term "firearm" includes any weapon which is designed to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, a muffler or silencer for such a weapon, or any explosive, incendiary or poison gas.

Weapons under the control of law enforcement officials shall be exempt from this policy. The principal may allow authorized persons to display weapons or other dangerous objects for educational purposes. Such a display shall also be exempt from this policy. It shall be the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

STUDENT SEARCH

School officials may search a student, the student's belongings, the student's locker, or the student's car if they have "*reasonable suspicion*" that the student has violated or is violating either a law or a school rule. The interest of such a search is to assure that safety and order are maintained on school property. Any contraband (items possessed in violation of the law or school rules) will be confiscated and may be turned over to law enforcement.

In addition, the Perry Community School District has invited the Perry Police Department to make periodic inspections of all areas within the school and parking areas.

Students will not be subjected to strip searches, body cavity searches, and searches of their bodies or clothing by a person of the opposite sex, or having their bodies subjected to a search by a drug-sniffing dog.

School officials will on occasion patrol the parking lot. Items of contraband that are visible when a person looks into a student's vehicle may create a reasonable suspicion for further search. The student will be asked to consent to the search.

The administration will, to the degree possible, protect the identity of any individual who provides information to school administration suggesting the need to search a student, his or her belongings, a locker, or a vehicle.

OPERATION SUSPECT

Students under the influence of alcohol or other drugs will be suspended from school. If, in the opinion of the principal and/or the school nurse, the student is suspected of being under the influence of either alcohol or drugs, the student's parents will be notified to take the student home.

ANTI-BULLYING/ANTI-HARASSMENT POLICY

The Perry Community School District is committed to providing all students with a safe and civil school environment in which all members of the school community are treated with dignity and respect. Bullying and/or harassment of or by students, staff, and volunteers is against federal, state, and local policy and is not tolerated by the board. Bullying and/or harassing behavior can seriously disrupt the ability of school employees to maintain a safe and civil environment, and the ability of students to learn and succeed. Therefore, it is the policy of the state and the school district that school employees, volunteers, and students shall not engage in bullying or harassing behavior in school, on school property, or at any school function or school-sponsored activity.

Definitions

For the purposes of this policy, the defined words shall have the following meaning:

- "Electronic" means any communication involving the transmission of information by wire, radio, optic cable, electromagnetic, or other similar means. "Electronic" includes but is not limited to communication via electronic mail, internet-based communications, pager service, cell phones, and electronic text messaging.
- "Harassment" and "bullying" shall mean any electronic, written, verbal, or physical act or conduct toward a student based on the individual's actual or perceived age, color, creed, national origin, race, religion, marital status, sex, sexual orientation, gender identity, physical attributes, physical or mental ability or disability, ancestry, political party preference, political belief, socioeconomic status, or familial status, and which creates an objectively hostile school environment that meets one or more of the following conditions:
  (1) Places the student in reasonable fear of harm to the student's person or property.
  (2) Has a substantial detrimental effect on the student's physical or mental health.
  (3) Has the effect of substantially interfering with a student's academic performance.
  (4) Has the effect of substantially interfering with the student's ability to participate in or benefit from the services, activities, or privileges provided by a school.
- "Trait or characteristic of the student" includes but is not limited to age, color, creed, national origin, race, religion, marital status, sex, sexual orientation, gender identity, physical attributes, physical or mental ability or disability, ancestry, political party preference, political belief, socioeconomic status, or familial status.
- "Volunteer" means an individual who has regular, significant contact with students.

Filing a Complaint

A Complainant who wishes to avail himself/herself of this procedure may do so by filing a complaint with the superintendent or superintendent's designee. An alternate will be designated in the event it is claimed that the superintendent or superintendent's designee committed the alleged discrimination or some other conflict of interest exists. Complaints shall be filed within 7 days of the event giving rise to the complaint or from the date the Complainant could reasonably become aware of such occurrence. The Complainant will state the nature of the complaint and the remedy requested. The Complainant shall receive assistance as needed.

School employees, volunteers, and students shall not engage in reprisal, retaliation, or false accusation against a victim, witness, or an individual who has reliable information about an act of bullying or harassment.

Investigation

The school district will promptly and reasonably investigate allegations of bullying or harassment. The superintendent or the superintendent's designee (hereinafter "Investigator") will be responsible for handling all complaints alleging bullying or harassment. The Investigator shall consider the totality of circumstances presented in determining whether conduct objectively constitutes bullying or harassment. The superintendent or the superintendent's designee shall also be responsible for developing procedures regarding this policy.

Administrative procedures regarding this policy include:

- Developing procedures for reporting acts of bullying and harassing behavior
- Organizing training programs for students, school employees, and volunteers regarding how to recognize bullying and harassing behavior and what to do if this behavior is witnessed; and
- Developing a process for evaluating the effectiveness of this policy in reducing bullying and harassing behavior.

Decision
If, after an investigation, a student is found to be in violation of this policy, the student shall be disciplined by appropriate measures, which may include suspension and expulsion. If after an investigation a school employee is found to be in violation of this policy, the employee shall be disciplined by appropriate measures, which may include termination. If after an investigation a school volunteer is found to be in violation of this policy, the volunteer shall be subject to appropriate measures, which may include exclusion from school grounds.

A school employee, volunteer, or student, or a student's parent or guardian who promptly, reasonably, and in good faith reports an incident of bullying or harassment, in compliance with the procedures in the policy adopted pursuant to this section, to the appropriate school official designated by the school district, shall be immune from civil or criminal liability relating to such report and to participation in any administrative or judicial proceeding resulting from or relating to the report.

Individuals who knowingly file false bullying or harassment complaints and any person who gives false statements in an investigation may be subject to discipline by appropriate measures, as shall any person who is found to have retaliated against another in violation of this policy. Any student found to have retaliated in violation of this policy shall be subject to measures up to, and including, suspension and expulsion. Any school employee found to have retaliated in violation of this policy shall be subject to measures up to, and including, termination of employment. Any school volunteer found to have retaliated in violation of this policy shall be subject to measures up to, and including, exclusion from school grounds.

Students who feel that they have been harassed should:

- Communicate to the harasser that the student expects the behavior to stop, if the student is comfortable doing so. If the student needs assistance communicating with the harasser, the student should ask a teacher, counselor or principal to help.
- If the harassment does not stop, or the student does not feel comfortable confronting the harasser, the student should:

    - Tell a teacher, counselor, or principal; and
    - Write down exactly what happened, keep a copy and give another copy to the teacher, counselor, or principal including;
        - ✓ What, when and where it happened;
        - ✓ Who was involved;
        - ✓ Exactly what was said or what the harasser did;
        - ✓ Witnesses to the harassment;
        - ✓ What the student said or did, either at the time or later;
        - ✓ How the student felt; and
        - ✓ How the harasser responded.

COMPLAINT PROCEDURE

A student who believes that the student has been harassed will notify the educational equity officer, the designated investigator. The investigator may request that the student complete the Harassment Complaint Form and turn over evidence of the harassment, including, but not limited to, letters, tapes, or pictures. Information received during the investigation is kept confidential to the extent possible.

The investigator, with the approval of the principal, or the principal has the authority to initiate a harassment investigation in the absence of a written complaint.

INVESTIGATION PROCEDURE

The investigator will reasonably and promptly commence the investigation upon receipt of the complaint. The investigator will interview the complainant and the alleged harasser. The alleged harasser may file a written statement refuting or explaining the behavior outlined in the complaint. The investigator may also interview witnesses as deemed appropriate.

Upon completion of the investigation, the investigator will make written findings and conclusions as to each allegation of harassment and report the findings and conclusions to the principal. The investigator will outline the findings of the investigation to the principal.

RESOLUTION OF THE COMPLAINT

Following receipt of the investigator's report, the principal may investigate further, if deemed necessary, and make a determination of the appropriate next step which may include discipline, up to and including, suspension and expulsion.

Prior to the determination of the appropriate remedial action, the principal may, at the principal's discretion, interview the complainant and the alleged harasser. The principal will file a written report closing the case and documenting any disciplinary action taken or any other action taken in response to the complaint. The complainant, the alleged harasser and the investigator will receive notice as to the conclusion of the investigation.

POINTS TO REMEMBER IN THE INVESTIGATION

- Evidence uncovered in the investigation is confidential.
- Complaints must be taken seriously and investigated.
- No retaliation will be taken against individuals involved in the investigation process.
- Retaliators will be disciplined up to and including suspension and expulsion.

CONFLICTS

If the investigator is a witness to the incident, the alternate investigator is the investigator.

Code No. 710.4

SCHOOL MEAL PROGRAM FEES AND CHARGES

The Board of Directors shall establish fees and charges for the utilization of the school meal program. Free or reduced-priced meals shall be provided to those students whose parents or have completed a meal benefits application and meet the federal income guidelines. The income guidelines and the procedures for applying for free and reduced-priced meals shall be publicly announced at the beginning of each school year. There shall be no physical segregation of or other discrimination against any child eligible for a free or reduced-priced meal or identification of any eligible student by special meal tickets or announcement or published lists of names. The names of students receiving free or reduced-priced meals shall not be made known to any person except such staff members as needed to make arrangements for the students.

Students and staff charging of meals should be kept to a minimum. The nutrition services director will establish procedures for notification of negative account balances.

Refunds will be issued to parents/guardians of students leaving the district with lunch account balances. Checks will be written for balances $5.00 and over. If a school meal account balance is less than $5.00, the business office will send a letter to the parents/guardians offering the following two options regarding the refund procedure:

- the option of a cash refund via sending the cash/change home with the student or allowing the parent/guardian to pick it up at the district's offices
- in lieu of a cash refund the parent/guardian could make a donation to the school.

In the letter, the district will inform the parent/guardian if a response (verbal or written) isn't received within 30 days, the district will accept the non-response as the parent's/guardian's intent to donate the remaining meal account balance in lieu of a refund.

Parents/guardians of student leaving the district with lunch account debts will be sent a bill from the nutrition services department.

The district will document disposition of the balance for each meal account including if the parent/guardian calls the district regarding the disposition of the refund/donation.

Legal Reference: National School Lunch and Child Nutrition Acts.
42 U.S.C. § 1751-1785; Chapter 283A,
Code of Iowa: 281 I.A.C. Chapter 58

Approved: 5/12/08 Reviewed: 2/9/09 Revised: _____

ABUSE OF STUDENTS BY SCHOOL DISTRICT PERSONNEL

Physical or sexual abuse of students, including inappropriate and intentional sexual behavior, by employees will not be tolerated. The definition of employees for the purpose of this policy includes not only those who work for pay but also those who are volunteers of the school district under the direction and control of the school district. Employees found in violation of this policy will be subject to disciplinary action up to and including discharge.

The school district will respond promptly to allegations of abuse of students by school district employees by investigating or arranging for the investigation of an allegation. The processing of a complaint or allegation will be handled confidentially to the maximum extent possible. Employees are required to assist in the investigation when requested to provide information and to maintain the confidentiality of the reporting and investigation process.

Anyone believing that a student has been abused by a District employee should report the abuse to the Board appointed Level One Investigators, Clark Wicks, 465-4656, or Anne Horgen, 465-3503.

ASBESTOS NOTIFICATION

A certified asbestos inspector as required by AHERA has inspected the school district facilities. The inspector located, sampled and determined the condition and hazard potential of all material in the school facilities suspected of containing asbestos. The inspection and laboratory analysis records form the basis of the asbestos management plan. A certified management planner has developed an asbestos management plan for the school district facilities which includes: notification letters, training for employees, a set of procedures designed to minimize the disturbance of asbestos-containing materials, and plans for regular surveillance of the materials. A copy of the management plan is available for inspection in the office.

NON-DISCRIMINATION POLICY STATEMENT

It is the policy of the Perry Community School District not to discriminate on the basis of race, color, national origin, gender, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy please contact the district's Equity Coordinator, Angelica Cardenas, 1200 18th Street, Perry, IA 50220-1650, (515) 465-3503, angelica.cardenas@perry.k12.ia.us, or to the Director of the Region VII Office of Civil Rights, Department of Education, Chicago, IL. Questions about ADA (Americans with Disabilities Act) compliance may be directed to the Director of Learning Supports/ADA Coordinator, (515) 465-5656. The Perry Community School District is an EEO/AA employer.

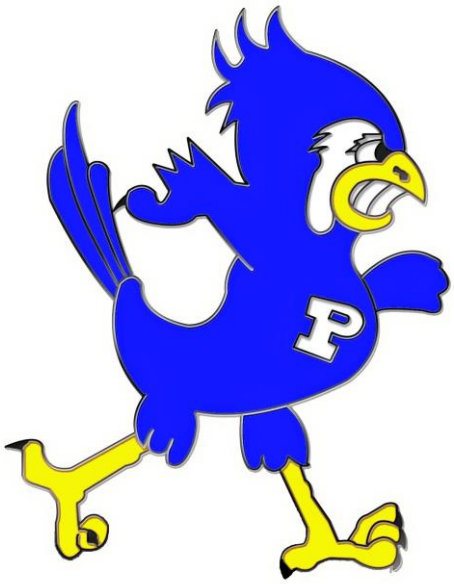
HUMAN GROWTH AND DEVELOPMENT

Students in grade levels kindergarten through twelve will receive, as part of their health education, instruction about personal health; food and nutrition; environmental health; safety and survival skills; consumer health; family life; human growth and development; substance abuse and non-use, including the effects of alcohol, tobacco, drugs and poisons on the human body; human sexuality; self-esteem; stress management; interpersonal relationships; emotional and social health; health resources; prevention and control of disease; and communicable diseases, including acquired immune deficiency syndrome. The purpose of the health education program is to help each student protect, improve and maintain physical, emotional and social well-being.

The areas stated above are included in health education and the instruction are adapted at each grade level to aid understanding by the students.

Parents who object to health education instruction in human growth and development may file a written request that the student be excused from the instruction. The written request will include a proposed alternate activity or study acceptable to the superintendent. The superintendent will have the final authority to determine the alternate activity or study.

PERRY COMMUNITY SCHOOL DISTRICT
STUDENT ACTIVITIES PROGRAM



Academics

Athletics

Activities

Student Activities Handbook

"Developing Knowledgeable, Skilled, and Productive Citizens of Character"

"Building Champions: The Bluejay Way"

PERRY COMMUNITY SCHOOL DISTRICT
STUDENT ACTIVITIES DEPARTMENT
"Our Mission"

MISSION

The Perry Community School District Student Activities Department mission is to offer all students the opportunity to compete and participate in an environment that supports the highest levels of commitment, personal growth, respect, enthusiasm, integrity, and excellence. This mission will be carried out within the framework of the general mission of the Perry Community School District, which promotes the development of each student.

BELIEFS

Belief #1 - **Participating in Perry Community School District activities will be a positive, meaningful experience and a lasting memory.**

Action statement: The experiences and relationships developed while participating will enable students to have a successful career, take ownership in the programs, and connect to the community while maintaining the focus of athletics/activities as a game/lifelong leisure activity and a learning process. We encourage all activities to support each other attending contests and providing positive reinforcement.

- I BELIEVE that efforts should be made to insure that activity participation is a positive experience for students on a daily basis.
- I BELIEVE in demonstrating and encouraging support and respect for other staff and school programs.
- I BELIEVE in respecting "in season" activities and in respecting student participation while "in season" by limiting "out of season" demands on their time.

Belief #2 - **Sportsmanship will be a top priority in our programs.**

Action statement: Students, coaches, fans, and administrators will work together to set standards for appropriate conduct while competing and will hold each other accountable to these standards.

- I BELIEVE in demonstrating, displaying, and demanding respect toward competing coaches and athletes as well as contest officials.

Belief #3 - **Participation at some level is a key to program success.**

Action statement: Coaches/sponsors will identify and clarify roles for all students. Programs will be developed and utilized to allow opportunities for all students to participate. Coaches/sponsors will work to establish positive professional relationships with students while focusing on recruitment and retention of students in to our programs.

- I BELIEVE that developing positive professional relationships with students is a priority in activity participation.
- I BELIEVE in the "5-1" principle of positive reinforcement v. critical comments as an effective instructional and motivational method.

Belief #4 – **Academics, activities, athletics, and character values work together in student development.**

Action statement: Coaches/sponsors will promote excellence in academics by providing appropriate time and encouragement for academic success. Efforts will be emphasized to teach character through participation.

- I BELIEVE that coaches/sponsors should be role models in their actions, their words, and their personal conduct while consistently displaying self-control.
- I BELIEVE in demonstrating a respect for all association, district, and contest rules and regulations including all "out of season" regulations.

Belief #5 - **Activity programs will plan and prepare to compete/perform at the highest levels possible.**

Action statement: Schedules will be developed for each activity to compete/perform at challenging levels. Staffs that are appropriate for participation numbers and skilled to teach students to reach their maximum potential will be developed and supported.

- I BELIEVE in competitively pursuing victory and the highest levels of performance possible with honor while representing the Perry Community School District Student Activities Department.

"THE BLUEJAY WAY"

"Creating Leaders Through Activities"

(Modeled on Drake University, Adapted by Student Activities Advisory Council)

- Act with Character

- Demonstrate an Uncompromising Commitment to Excellence in Academics and Activities

- Out Work Our Competitors Striving to Improve Every Day

- Be the Best Version of Ourselves while Serving Others and Displaying Good Sportsmanship

- "Dream Big"

"WE ARE PHS: BE A CHAMPION"



The Benefits of Activities

Activities Support Academics

- **Students who participate in activities tend to have:**
  - higher grade-point averages
  - better attendance records
  - lower drop-out rates
  - fewer discipline problems

Activities Are Educational

- **Activities provide lessons in:**
  - citizenship & sportsmanship
  - skill development
  - teamwork & self-discipline
  - responding to successes and setbacks
  - personal fitness

Activities Support Success

- The American College Testing Service discovered that the one yardstick that could be used to predict later success in life is achievement in school activities.

Activities Are Fun

- Research shows that the number one reason students participate in activities is to have fun.

"A decade after the average athlete graduates, everyone will have forgotten when and where he played. But every time he speaks, everyone will know whether he was educated."

• *Rev. Theodore Hesburgh, Notre Dame University*

PERRY STUDENT ACTIVITIES DEPARTMENT

Perry Community Schools Fall & Winter Athletics

- **Cheerleading**
  Junior Varsity, Varsity
- **Cross Country**
  Boys and Girls Program – Middle School, Junior Varsity and Varsity
- **Football**
  Middle School, Freshman, Junior Varsity, Varsity
- **Swimming**
  Girls Program
- **Volleyball**
  Middle School, Freshman, Junior Varsity, Varsity
- **Basketball**
  Boys and Girls Program- Middle School, Freshman, Junior Varsity, Varsity,
- **Swimming**
  Boys Program- Shared with Boone High School
- **Wrestling**
  Middle School, Junior Varsity, Varsity
- **Bowling**
  Girls & Boys Program – Shared with Waukee

Perry Community Schools Spring & Summer Athletics

- **Golf**
  Boys and Girls Program – Freshman, Junior Varsity and Varsity
- **Soccer**
  Boys and Girls Program - Junior Varsity and Varsity
- **Track and Field**
  Boys and Girls Program – Middle School, Junior Varsity, Varsity
- **Baseball**
  Freshman, Junior Varsity, Varsity
- **Softball**
  Freshman, Junior Varsity, Varsity

Perry Community Schools Performing Arts

- **Instrumental Music**
  Marching Band, Concert Band, Jazz Band, Pep Band, Ensembles, Flags
- **Vocal Music**
  Concert Choir, Select Choir, Ensembles, Chamber Choir
- **Speech**
  Individual and Group Contests
- **Drama**
  Fall and Spring Productions
- **Dance Squad**

Perry Community Schools Academic Activities

- **Academic Decathlon**
- **Mock Trial**
- **National Honor Society**
- **Clubs**
  Spanish, French, Speech, Art, Ecology, GSA

Perry Community Schools Service Activities

- **Bluejay Congress**
  Student Government & Class Officers
- **Student Activities Department Advisory Council**
  Student Leadership & School Promotions
- **Student Internships**
  Assist in Activities Office, High School Office, and with PHS Staff
- **Athletic Ambassadors**
  Athletic Event Student Hosts
- **Big Buddy**
  Elementary Mentors
- **Resistance Skill Leaders**
  Middle School Mentors
- **SADD**
  Chemical Free Students

Perry Community Schools Vocational Technical Activities

- **Skills USA/VICA - Vocational Industrial Clubs of America**
- **TSA - Technology Student Association**
- **Research and Design**
- **I-JAG**
- **FCCLA -** Family and Consumer Science Club

STUDENT ELIGIBILITY FOR EXTRACURRICULAR ACTIVITIES & GOOD CONDUCT CODE

The Perry Community School District offers a variety of voluntary activities designed to enhance the classroom education of its students. Students who participate in extracurricular activities serve as ambassadors of the District throughout the calendar year, whether away from or at school. Students who wish to exercise the privilege of participation in extracurricular activities must conduct themselves in accordance with board policy and must refrain from activities that are illegal, immoral, unhealthy, or inappropriate. Participation in these activities is a privilege, conditioned upon meeting the eligibility criteria established by the Board, administration, and individual activity coaches and sponsors. The High School and Middle School office shall keep records of violations of the Student Eligibility Policy.

The Board's policy applies to all extracurricular activities, including, but not limited to:
Athletics, instrumental and vocal music performances, drama productions, speech contests, National Honor Society, all co-curricular clubs (e.g., Art Club, French Club), all honorary and elected offices (e.g., Homecoming King/Queen/court, class officer, student government officer or representative), state contests and performances for cheerleading and drill team, Mock Trial, Academic Decathlon, or any other activity where the student represents the school district outside the classroom.

This policy applies to students involved in High School (Grades 9-12) and Middle School (Grades 7-8) Activities.

Student Eligibility

To be eligible for an activity, students participating must

- be enrolled or dual-enrolled in school;
- receive credit in at least four full-time classes in the current semester;
- have earned passing grades in all classes at the end of the high school semester and make adequate progress toward graduation to remain eligible;
- be earning passing grades in all classes in the current semester. Any high school student not passing all subjects at mid-term (first/third quarter) will be ineligible from activities until passing status is attained in all classes. Any middle school student receiving a mid-quarter failing grade is ineligible until passing status is attained;
- In accordance with Scholarship Rule 36.15 (2) a student is academically eligible upon entering the ninth grade;
- for students in athletics, music, or speech activities, be under 20 years of age, for middle school be under 16 years of age;
- for students in athletics, music, or speech activities, be enrolled in high school for 8 semesters or less, for middle school be enrolled in seventh and eighth grade for 4 semesters or less;
- for students in athletics, have not been a member of a college squad nor trained with a college squad, nor participated in a college contest nor engaged in that sport professionally;
- for students in athletics, and the activities of dance and cheer, have a physical and consent form on file valid for one (1) calendar year. A grace period, not to exceed thirty (30) days, is allowed for expired certifications of physical examination;
- for students in athletics, and the activities of dance and cheer, have a concussion awareness form on file valid for one (1) calendar year;
- have met all transfer requirements, if the student is a transfer student, or be eligible under state law and regulations if the student is an open enrollment student;
- be in attendance for the entire day of a scheduled practice or contest to be allowed to attend, or to participate. (unless excused by the administration for special circumstances including but not limited to a funeral, approved college visits, school sponsored activities, medical appointments/procedures);
- for foreign exchange students, receive verification of eligibility from the IGHSAU/IHSAA.

Any high school student involved in athletics not passing all subjects at the end of the semester will be declared ineligible in accordance with Department of Education and state athletic association/union policy for thirty consecutive calendar days in the next sport or the current sport (if in season) in which the student participates. If a student drops out of or is removed from the activity prior to completion of the season, the penalty will begin anew when the student next participates in a sport, subject to the 12-month limitation. In the absence of Department of Education and state athletic association/union policy, any high school student not passing all subjects at the end of the semester will be declared ineligible to compete/participate the following semester for thirty consecutive calendar days beginning with the first day of the semester. An 8th grade student not passing all subjects at the conclusion of the fourth quarter is ineligible for the first thirty (30) days of summer participation. An ineligible student shall attend all practices or rehearsals but may neither be in full uniform nor participate/perform/compete in pre-game or contests.

Students receiving an incomplete at the end of the semester are ineligible until a passing grade is achieved. Marks of incomplete will be assigned a letter grade by the classroom teacher following a period of two weeks. This period and time of ineligibility may be administratively amended based on medical conditions, family emergencies, and other extenuating circumstances.

A class withdrawal within the first five weeks will be recorded as a "W" and the student will receive no credit. A withdrawal from a class after the first five weeks of the course will be recorded as a failing grade. This period may be administratively amended based on medical conditions, family emergencies, and other extenuating circumstances. A student removed from a class, with administrative approval, for a discipline or an attendance issue will be considered a withdrawal, will be recorded as a "W", and the student will receive no credit. If the student is receiving a failing grade at the time of the removal, a grade of "F" will be recorded.

Students requiring special education or students covered by a Section 504 plan shall not be denied eligibility on the basis of scholarship if the student is making adequate progress, as determined by the administration, towards the goals and objectives on the student's IEP or accommodation plan.

Good Conduct Rule

To retain eligibility for participation in the Perry Community School extracurricular activities, students must conduct themselves as good citizens both in and out of school at all time. Students who represent the school in an activity are expected to serve as good role models to other students and to the members of the community.

When it comes to the attention of school officials that a student is suspected of violating this policy or the rules of a specific extracurricular activity, the school officials will determine whether the student has committed a violation which warrants invoking this policy. Prior to making a final determination that there has been a violation, the school official shall: (i) be informed of the allegations and (ii) perform an investigation; and the student shall (i) be notified, orally or in writing, of the allegations against the student and the basis of the allegations and (ii) be given an opportunity to respond to the allegations. Any student who is found to have violated the school's Good Conduct Rule will be deemed ineligible for a period of time, as described below. Admission by the student involved, violations observed by a staff member, and findings of a violation by law enforcement officials/courts of law (including but not limited to charges being filed, to admission, a finding of guilt, adjudication, plea bargains, results of alcohol/drug testing) will be grounds for invoking the Code of Conduct. Notification of a code of conduct violation will be provided in writing to the students and their parents, school administrators, and the activity sponsors/coaches involved with the student.

A student may lose eligibility under the Good Conduct Rule for any of the following behaviors:

- possession, use, distribution, or purchase of tobacco products or look-alike products, regardless of the student's age;
- possession, use, distribution or purchase of alcoholic beverages, including beer and wine ("use" includes having the odor of alcohol on one's breath);
- possession, use, distribution, or purchase of illegal drugs or the unauthorized possession, use, distribution, or purchase of otherwise lawful drugs;
- engaging in any act that would be grounds for arrest or citation in the criminal or juvenile court system, excluding minor traffic offenses or fish and game violations, regardless of whether the student was

cited, arrested, convicted, or adjudicated for the act(s) and inappropriate or offensive conduct such as hazing or harassment of others;
- in addition, if the student's conduct, either in or out of school, is such as to make him/her unworthy to represent the ideals, principles or standards of the Perry Community School District, the Superintendent of Schools or his/her designee shall declare the student ineligible.

Penalties:
When the administration believes it is more likely than not that the student violated the Good Conduct Rule, during the school year or summer, the student is subject to a loss of eligibility as follows:

- First Offense Within the Student's Career – 14 days of ineligibility beginning with the next scheduled contest/public performance
- Second Offense Within the Student's Career – 6 weeks of ineligibility beginning with the next scheduled contest/public performance
- Third Offense Within the Student's Career – 6 months of ineligibility beginning immediately upon a finding of a violation and completion of an approved counseling program (for substance abuse issues). Should the student not participate in any school activities during the six months immediately following the violation, a six week period of ineligibility beginning with the next scheduled contest/performance will be administered. The period of ineligibility will not exceed twelve calendar months.
- Fourth or More Offense Within the Student's Career – 12 calendar months of ineligibility beginning immediately upon a finding of a violation and completion of an approved counseling program.

The period of ineligibility attaches immediately upon a finding of a violation if the student is currently engaged in an extracurricular activity and, if not, is begun or carried over to the time the student next participates in a contest/public performance. Students will not be allowed to participate in an activity which has already begun practice. However, if the period of time between a violation and an activity is twelve calendar months or more, the student shall not serve an ineligibility period for the violation.
An ineligible student shall attend all practices or rehearsals but may neither "suit up" nor perform/participate. If a student drops out of or is removed from an activity prior to completion of the activity, the penalty will begin anew when the student next participates in an activity, subject to the twelve month limitation above. A minimum of one event will be missed. In addition to the penalties identified above, a student found in violation of this policy as a result of a serious criminal offense/felony offense may be declared ineligible for participation in activities for an additional period of time determined by the school administration.

Violations of this policy by Middle School students (Grades 7-8) will accumulate during the Middle School years. Any period of ineligibility will carry over to High School participation. Offenses will begin at zero as the student becomes eligible for High School participation.

Reduction in Penalty and Evaluation & Treatment:
1. Admission Prior to Determination: If a student admits to or self-reports to an activity sponsor, a coach, the activity director, or an administrator a violation of the Good Conduct Rule within 24 hours of the incident, the student's penalty may be reduced by seven (7) days for a first violation. A second non-alcohol/drug violation may be reduced to three weeks.
2. Evaluation & Treatment :
    - A student who has a second violation of the alcohol or drug provision of the Good Conduct Rule may elect to seek an evaluation and, if recommended, treatment from a recognized substance abuse facility at the student's or student's parent/guardian's expense. If the student self-reports/admits to a violation, seeks the evaluation, and agrees to waive confidentiality to allow the facility to report back to the superintendent or designee regarding recommendations for treatment or follow-up care, the student's penalty for the second violation may be reduced to three (3) weeks.
    - A student in violation of the alcohol or drug provision of the Good Conduct Rule a third time (and any additional violations) is required to complete an approved counseling program from a recognized individual/facility at the student's or student's parent/guardian's expense with the

agreement to waive confidentiality to allow the individual/facility to report back to the superintendent or designee regarding recommendations for treatment or follow-up care. This program must be completed in order to regain eligibility following completion of the period of ineligibility. If the student's involvement in a counseling program extends beyond six months, eligibility reinstatement will be considered upon a written request for administrative review.

Violations Occurring During Ineligibility:
A student must be eligible in accordance with this policy in order for a Code of Conduct penalty to be successfully completed. If a student is ineligible at the time of a violation of the Good Conduct Rule, the penalty for the violation will not begin until the student regains eligibility. Example: A student academically ineligible is found to be in violation of the Good Conduct Rule. When the student is again academically eligible, the Good Conduct penalty attaches. Example: A student violates the Good Conduct Rule and is ruled ineligible. While ineligible, the student again violates the policy. The second penalty attaches when the first penalty is completed.

Transfer Rule
A student who has been declared ineligible for participation in extra-curricular activities by another school district who then enrolls in the Perry Community School District shall be ineligible for participation in extra-curricular activities in the Perry District for the balance of the period of ineligibility as if the student were still enrolled in the former district, except that the student shall generally be allowed to participate in practices regardless of the former district's policy on practices during periods of ineligibility. The student may file a written request with the building principal to have the term of ineligibility imposed by the former district reconsidered. The administration may shorten the period of ineligibility if it is determined that the student would have received a shorter period of ineligibility if the student had been enrolled at Perry at the time the ineligibility was imposed by the former district. The number of periods of ineligibility imposed by the former district shall be considered when imposing sanctions for a violation of the Perry Good Conduct Rule after enrollment in the Perry Community School District (e.g., if the student had one period of ineligibility prior to enrolling in Perry, a violation of the Perry Good Conduct Rule shall be treated as a second offense).

Additional Coaches/Sponsors Rules:
Coaches/sponsors retain their authority to consider the amount of participation time for a student based on the student's commitment to the school-sponsored activity.

Coaches/sponsors may have additional rules and regulations for their activity that are consistent with this policy. A written copy of these rules will be provided to each student and filed with the Student Activities Director.

Academic Consequences:
Unless the student violated the Good Conduct Rule while on school grounds or at a school event or activity off school grounds, there will be no academic consequences (e.g., detention, suspension from school) for the violation.

If a student is required to perform as part of a grade (e.g., band or chorus), and that student violates the Good Conduct rule, the student will be withheld from participation (but may practice) without any impact on the student's grade for the course.

Appeals:
Any student who is found by the district to have violated the Good Conduct Rule may appeal this determination to the principal by filing a written appeal to the principal within 3 calendar days of being advised of the violation. The penalty will be in effect pending the principal's decision.

Any student who is found by the principal to have violated the Good Conduct Rule may appeal this determination to the superintendent by filing a written appeal to the superintendent within 3 calendar days of being advised of the decision by the principal. The penalty will be in effect pending the superintendent's decision.

In regard to third/subsequent offenses, within 3 calendar days of being advised of the superintendent's decision, if the student is still dissatisfied, he or she may appeal to the school board by filing a written appeal with the board

secretary. The grounds for appeal to the school board are limited to the following: the student did not violate the Good Conduct Rule or the Board Policy was not followed by the district. The penalty will remain in effect pending the outcome of the review by the board.

If the school board reverses the decision of the administration, the student shall be immediately eligible and shall have any record of the ineligibility period and violation deleted from the student's record.

Non-School Sponsored Activities:
A student who participates in school-sponsored activities may participate in the same non-school sponsored activity during the same season. However, such outside participation should not conflict with the school-sponsored activity. Written notification shall be provided to the head coach/activity sponsor and to the Student Activities Director of the student's intent to participate in a non-school activity in the same season as the high school activity, prior to the beginning of the District's season. Any student not providing this written notification who participates in a non-school activity may be subject to sanctions determined by the head coach/activity sponsor and the student activities director. A student and parent may appeal the sanctions in accordance with the guidelines identified in the appeals section of this policy. Coaches/sponsors retain their authority to consider the amount of participation time for a student based on the student's commitment to the school-sponsored activity.

EQUITY STATEMENT

It is the policy of the Perry Community School District not to illegally discriminate on the basis of race, color, national origin, gender, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy please contact the district's Equity Coordinator, Angelica Cardenas, 1200 18th Street, Perry, IA 50220-1650, (515) 465-3505, or to the Director of the Region VII Office of Civil Rights, Department of Education, Chicago, IL. Questions about ADA (Americans with Disabilities Act) compliance may be directed to Laura Skeel, ADA Coordinator, (515) 465-5656.

HOMELESS CHILDREN AND YOUTH

The District shall make reasonable efforts to identify homeless children and youth of school age within the District, encourage their enrollment and eliminate existing barriers which may exist in District policies or practices to their receiving education. A homeless child is defined as a child or youth between the ages of 3 and 21 who lacks a fixed, regular and adequate nighttime residence and includes a child or youth who is living on the street, in a car, tent or abandoned building or some other form of shelter not designated as permanent; who is living in a community shelter facility; or who is living with non-nuclear family members or with friends, who may or may not have legal guardianship over the child or youth of school age. So that enrollment of homeless children and youth of school age may be facilitated the following policy areas shall be modified as necessary: school records, immunization requirements, waiver of fees and charges, enrollment requirements/placement, residency and transportation. All services, which are available to resident students, shall be made available to homeless children or youths enrolled in the District. Services include special education, talented and gifted programs, vocational education, English as second language programs, health services and food and nutrition programs. Questions regarding homeless children and youth should be directed to the Coordinator, Angelica Cardenas, at 515-465-8391

STUDENT CONDUCT

1. ELIGIBILITY REQUIREMENTS

To be eligible to represent the Perry Community School District in any activity the student must meet the requirements of the District's Student Eligibility Policy: Code of Conduct.

Students participating in athletics & cheer/dance are required to have a physical and concussion awareness form file for the current school year.

All activity participants shall conduct themselves in such a way as to reflect positively on themselves, their family, our school, and our community while representing the school.

2. TRANSPORTATION

Students must travel to and from contests in transportation provided by the District. Exceptions are granted for emergencies, which require alternate transportation, and prior arrangements between the parent/guardian and the Coach/Sponsor.

ACTIVITIES PRACTICES

1. OFFICIAL PRACTICE

Official supervised athletic practices are only permissible from the official IHSAA/IGHSAU starting date until the completion of the IHSAA/IGHSAU State Tournament. Practices/Instruction held outside of the official practice time from the start of the fall practice season until the last day of school is prohibited. High School coaches may not coach non-school sponsored teams in the same sport during the school year. Middle School coaches may coach non-school teams after the middle school season.

2. COACHES CONTACT

Coaches may have contact with student-athletes during the time from June 1st until the beginning of the fall sports season.

3. SUMMER CAMPS

The IHSAA and the IGHSAU rules state that schools may have practice only during the practice sessions spelled out by the rules and regulations for each sport season. Schools cannot have summer camps, leagues or tournaments. Boosters may sponsor such activities.

No Association insurance will cover any athlete or school compensated personnel during any camp, clinic, or outside school participation.

4. SUNDAY PRACTICE

According to Board policy, there shall be no use of school facilities for meetings, practice, or rehearsals by student groups, teams, or organizations on Sundays. Administrative approval may be granted for Sunday practice when state contests are scheduled for Monday or Tuesday.

5. WEDNESDAY PRACTICE

According to Board policy, no elementary activities may be held after school on Wednesdays. No middle school activities are allowed on Wednesdays after 6:00 p.m.

All high school practices are to be completed by 6:30 p.m. No competitive activities are scheduled for Wednesday night with the exception of tournaments and summer activities.

6. SNOW DAY/EARLY DISMISSAL/IN-SERVICE DAYS

Perry Community School District practices and scheduled contests/performances may not be held on days when school is dismissed early or is cancelled as a result of winter weather conditions. In addition, Perry Community School District facilities will not be available for youth or adult community activities on days when school is dismissed early or is cancelled as a result of winter weather conditions. (This includes "voluntary practices", "open gyms", "open room"…) Practices and scheduled contests will be held later in the day should extreme heat be a factor.

Exceptions to this policy:

- State sponsored tournaments
- Approval by the Superintendent of Schools or designee

7. COACH-STUDENT CONTACT

A member or associate member school may open its gym or athletic facilities for the purpose of making recreational activities available to all students or the community. Activities are subject to the following restrictions:

A. The supervisor shall not engage in any type of coaching nor participate during supervision.
B. Attendance by students is voluntary.
C. Volunteer or paid coaches may not directly or indirectly require the attendance of students or require performance of activities by students prior to the legal practice period for that coach's sport.
D. Sessions may be called or posted for specific sports.

8. DUAL SPORT PARTICIPATION

Students are allowed to participate in two school sponsored sports during the same sport season upon the completion and approval of a request form and under the following condition's.

- A priority sport will be declared prior to the start of the season.
- In situations where there is a game/meet in both sports scheduled on the same day, the priority sport takes precedent.
- It is understood that scheduling will result in conflicts between events in both sports.
- If there is a conflict between practices in one sport versus game/meet competition in the other sport, the competition has priority.
- In the case of a conference meet or state sponsored event conflicting with a regular season contest, the conference meet or state event has priority.
- The student and/or parents agree not to switch the priority sport during the course of the season.
- Academics are the first priority. This request will only be considered if the applicant is in good academic standing at the time. If this academic standard is not maintained as reflected by mid-term grades the student will discontinue participation in the second sport and there will be no appeal.
- Coaches are to communicate with each other and the student and parents in regard to practice and contests while insuring that the student does not face undue pressure.
- A dual sport student participates without consequence for missing practice/contests in accordance with the conditions of the agreement.

ACTIVITIES EQUIPMENT AND FINANCIAL POLICY

1. ISSUANCE AND COLLECTION OF EQUIPMENT

The Head Coach/Sponsor is responsible for the issuance and collection of all equipment. Student awards will be issued once all issued items have been returned to the Head Coach/Sponsor.

2. UNIFORMS & EQUIPMENT

Students are to wear school issued practice apparel only at school practices for that specific activity and game uniforms/warm-ups only for that specific activity school competitions unless directed otherwise by the Head Coach/Sponsor. Uniforms and warm-ups are not personal apparel and are not to be loaned to non-team members on contest or other days. Students are to be held accountable by the Head Coach/Sponsor for any loss or abuse of equipment. All equipment lost or destroyed by the student is to be paid for by the student at the cost of replacement. Any loss or destruction of equipment should be reported to the Head Coach/Sponsor immediately. Students are not to exchange equipment.

3. RESALE ITEMS

It is the responsibility of the Head Coach/Sponsor to ensure that the School's account is reimbursed when dealing with re-sale items. The Head Coach/Sponsor will notify the office of the exact price of the item. Students will pay in the office and present their receipt to the Head Coach/Sponsor as verification of their payment before receiving the item.

TICKET INFORMATION

1. STUDENT ATHLETIC PASS

Perry Students may purchase Student Athletic Passes that allow admission to Perry home athletic events. The price is $35. Passes are not valid for state contests and are not transferable or refundable.

2. ADULT ATHLETIC PASS

Adult Athletic Passes are available from the High School Office. Passes allow admission to Perry home athletic events. The price is $90. Passes are not valid for state contests and are not transferable or refundable.

3. SENIOR CITIZEN PASSES

Senior Citizen Passes are available. Contact the High School Student Activities Department. These passes allow free admission to Perry home athletic events. Passes are not valid for state contests or away events.

4. GAME ADMISSION

- Admission to Varsity contests: $5 for adults and $4 for students (K -12).
- Perry High School students may receive a $1 discount with their school identification card.
- Admission to Sub-varsity contests: $3 for adults and $2 for students (K- 12).
    - If a sub-varsity contest is a part of a varsity competition, the varsity admission price is charged. (For example 9/Varsity football, JV/V basketball, 9/JV/V volleyball.)
- Admission to MS FB, VB, WR, and Basketball: $3 for adults and $2 for students (K-12).
- MS Track & Field: $4 adults and $2 for students (K-12)

EXCELLENT SPORTSMANSHIP

The Bluejays' Way

- ☑ **Show respect to coaches, players, officials and spectators.**
- ☑ **Focus on the contest and the effort.**
- ☑ **Integrity - win or lose.**
- ☑ **Cheer for, not against.**
- ☑ **Everyone is a role model.**

IHSAA
IOWA HIGH SCHOOL ATHLETIC ASSOCIATION

This message provided by Perry High School and the IHSAA

CONDUCT COUNTS

The Unified Iowa Activities Federation has developed and implemented a sportsmanship program called, "Conduct Counts". The emphasis for the 2005-2006 school year is spectator conduct. The federation believes that a cooperative effort between member schools and conferences will reduce unacceptable conduct at high school events.

CONDUCT COUNTS
In this EDUCATIONAL INSTITUTION these behaviors are <u>NOT</u> acceptable:

- Disrespectful conduct, including profanity, obscene gestures or comments, offensive remarks of a sexual nature, or other actions that demean individuals or the event.
  Penalty – EJECTION
- Throwing articles onto the contest area.
  Penalty – EJECTION
- Entering the contest area in protest or celebration.
  Penalty – EJECTION
- Physical confrontation involving contest officials, coaches/directors, contestants or spectators.
  Penalty – EJECTION
- Spectator interference with the event.
  Penalty – EJECTION
- Jumping up and down on the bleachers.
  Penalty – Warning/EJECTION
- Use of artificial noisemakers, signs or banners.
  Penalty – Warning/EJECTION
- Chants or cheers directed at opponents.
  Penalty – Warning/EJECTION
- Wearing masks or any headgear which restricts or limits identification of the individual.
  Penalty – Warning/EJECTION

PERRY COMMUNITY SCHOOL DISTRICT ACTIVITIES AWARDS

MIDDLE SCHOOL

1. MIDDLE SCHOOL PARTICIPANTS – SEVENTH GRADE

Seventh Grade participants in a Middle School activity receive:

A. Participation Certificate

2. MIDDLE SCHOOL PARTICIPANTS – EIGHTH GRADE

Eight Grade participants in a Middle School activity receive:

A. Participation Certificate

HIGH SCHOOL

1. FIRST TIME VARSITY LETTER WINNERS

First time Letter Winners receive the following:

A. Activity Emblem
B. "P" Monogram
C. Letter Bar
D. Letter Certificate

2. VARSITY LETTER WINNERS

Letter Winners in an additional sport in a given year receive the following:

A. Activity Emblem if lettered for the first time.
B. Letter Bar
C. Letter Certificate

3. FURTHER VARSITY LETTERS

Further Letter Winners receive the following:

A. Letter Bar representing each year lettered in that activity.
B. Letter Certificate

4. NON-LETTER PARTICIPANT

A. Participation Certificate

6. ACADEMIC ALL-CONFERENCE

The Raccoon River Conference recognizes varsity athletic team letter winners who are sophomores, juniors, or seniors with cumulative grade point averages of 3.25 or higher as recipients of Academic-All Conference Awards.

COACHES/SPONSORS RESPONSIBILITY

Lettering requirements are to be explained to students and parents. A copy of the requirements is to be given to the Activity Director. Award materials may be obtained following the completion of the Award Record Form. Coaches/Activity Sponsors are responsible for the organization and distribution of awards and the awards night program. All equipment, practice gear, and uniforms issued to a student are to be collected before that student receives any awards.